

Vision : To be a leader in Pharmacy Education, Pharmacy Training and Research in Pharmaceutical Sciences

Mission : To educate and train students in the knowledge and practice of pharmaceutical sciences

To contribute to improvement of health of the society through education programs

To contribute to improvement of health of the society through research programs

GB/284/2019

Minutes of the Governing Body meeting of the Bombay College of Pharmacy (BCP) vide No. GB/284/2019 held on Saturday, 6th July 2019 from 12.00 noon to 1.30 pm in the conference room of the Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai.

Following members were present:

1. Mr. Nitin N. Maniar (Chairman-Governing Body)
2. Dr. N. Sivaprasad (Member)
3. Dr. Anand Shedge (Member)
4. Mr. Satish Shah (Member)
5. Dr. Mala Menon (Member)
6. Dr. Harita Desai (Member)
7. Dr. Krishna Iyer (Invitee)
8. Dr. Anuradha Majumdar (Vice-Principal, Academics, Invitee)
9. Mr. B.G. Kawade (Invitee)
10. Dr. Krishnapriya M. (Principal/Secretary)

Dr. Krishnapriya Mohanraj welcomed all the members in the meeting which was 1st after receiving conferment letter for autonomous status. Members were informed about National Education Award 2019 (Education Leadership Award) sponsored by ABP News which is awarded to BCP on 4th July 2019 at Hotel Taj Lands End, Bandra which was attended by professionals from more than 20 countries. She informed that Dr. Bhatia, coordinator for the said award/function briefed that it was a team constituted who has done proper research for awardees. Dr.Sivaprasad offered floral bouquet and members congratulated her.

Mr. Nitin Maniar informed about the FC/ARC centre started at BCP. Mr. B.G. Kawde informed that due to some issue at Setu Kendra, call received from DTE on 26th Jun 2019 that BCP has to start FC/ARC centre. At last moment all the preparations done for 5 computers/manpower and after looking at crowd additional 5 computers had been installed by Mr. Gajanan Jadhav (ERP In-charge). Till date more than 1000+ students visited FC centre and it was handled very well with the support. Members appreciated efforts of Mr. B.G. Kawde, staff & PG/PhD students for running the centre successfully.

Mr. Nitin Maniar informed that during the ARC/FC centre video was continuously relayed giving information about BCP, interview of Dr. R.S.Gaud, Dr.Anand Shedge & Dr. Anuradha Majumdar along with NIRF last year's details and you tube video of students etc. which was clubbed and made one video by Dr.Galvina Pareira and excellent hospitality of parents was taken care by Mr. Mathew Abreo. Mr. Mathew Abreo informed that the parents were asked to sit in room/s and in small group the round of college had taken with the parents who were wished. Many parents had written their feedback and appreciation. Members appreciated the efforts of Mr. Mathew Abreo.

Mr. Nitin Maniar informed that before and during ARC centre the students who had come for enquiry were given the brochure having all the information about IPA-MSB & BCP along with list of 24 pharmacy colleges around Mumbai and DTE guidelines.

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Following agenda was tabled after above briefing:

No.	Agenda	Discussion/Decision	Time Frame & Responsibility
284.01	To confirm minutes of earlier Governing Body meeting no GB/283/2019/1	The minutes of earlier Governing Body meeting No. GB/283 /2019/1 held on 20 th April 2019 were confirmed.	---
284.02	To consider the matter arising out of said meetings.	<ul style="list-style-type: none"> All faculty to submit MIS on 5th of every month and data to be uploaded through software. Separate meeting as suggested by Dr. H.L. Mondkar to be scheduled at earliest. Six (6) faculties joined from 1st July 2019. Two (2) faculty Dr. Anand Chintakrindi & Dr. Mahesh Borkar resigned from 30.6.2019 for better prospects. Extension letter for six months from 1st July 2019 issued to Dr. Rachana Kaul. To follow up with DTE for all pending issues & for approval of appointment of post of Principal. Different policies to be prepared. To create Wall of Fame & Brick for BCP as suggested by Mr. Ajit Singh. NBA review to be done of 2 ½ years. Purchased 30 CPU & 20 monitors and ordered 2nd digital board to make smart classroom. Mr. Phulkar, Architect initiated regularization of plans followed by CFO permission for AICTE compliance. His professional fees would be Rs. 4.5 lacs + taxes and additional out of pocket expenses. Resource mobilization plans to be finalized and to decide who will drive. 	<p>Ms. Swati Pitkar to co-ordinate.</p> <p>Dr. Krishnapriya to co-ordinate.</p> <p>Dr. Vaishali Shirsat</p> <p>Mr. Nitin Maniar</p>
284.03	To review and ratify the preparations of autonomous status and action taken for same.	<p>Dr. Krishnapriya informed:</p> <ul style="list-style-type: none"> that the application of autonomy was given on 15th November 2018. She and Dr. Krishna Iyer visited UGC on 29th November 2018. Approval from UGC received on 29th April 2019 and University of Mumbai on 12th Jun 2019. about the minutes and inputs by Dr. Rajendra Shinde, Principal-St. Xavier college meeting held on 17th May 2019. 	

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		<ul style="list-style-type: none"> • that being autonomous college we can start few short certificate/diploma courses. To get the guidance, meeting with Dr. R. B. Smarta was held on 24th May 2019 who suggested to constitute core committee and members may be included from industry along with faculty and suggested to start 2-3 programs of nutraceuticals, pharmacovigilance and M.Pharm in QA, Regulatory Affairs & Environmental courses. • that the parameters has to be studied to improve the ranking and to prepare visionary plans. • that since Sardar Patel College of Engineering (Autonomous) is under AICTE, Govt college, Dr.Krishnapriya along with Dr. Krishna Iyer & Dr. Dipti Gatne visited to know about enrollment, verification of documents, examination pattern etc. • that B.Pharm course tution fees & development fees will be as earlier but for unaided course (M.Pharm & PhD) fees may be decided by College and approved by Management and Shikshan Shukla approval not required for the same. • that no exam fee share to be given to University of Mumbai for UG course and for PG course to enquire with Affiliation section (Exam & Convocation section) for payment of fees. • that the Controller of Examination (CoE) to be appointed which may be from faculty & Departmental Controller of examination (DCoE) from each dept (1 faculty). Members agreed to appoint Dr.Anuradha Majumdar as CoE and to appoint other as required. • that the Degree certificates to be obtained from University and distribution to be organized in college. • that the application for extension of autonomy to be done in the last year of cycle (10th year) but all the documents, 	
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		<p>reports etc. to be kept and shown at the time of application for extension. She informed that Dr. Dipti Gatne is the coordinator for documentation, ERP system.</p> <ul style="list-style-type: none"> • that for new appointments of faculty approval as guide for M.Pharm can be done in BoS & Academic council and simultaneously approval from University to be done. • that Steering Committee constituted, and 1st meeting held on 31st May 2019 by inviting Dr.S.K.Kulkarni. It was decided individual BoS for UG & PG to be formed and can have subject representation on board, rest of them on rotation subject wise Associate Professor & Assistant Professor and can change every after 2 years. BoS will look after syllabus and it's related matter. <ul style="list-style-type: none"> • about need to relook in 1st to 8th sem after considering PCI requirement & core subjects, also briefed that it was decided to follow 80:20 model. • that it was decided to set internal standards for UG and to keep Rs. 10,000/- as examination fee. • that it was discussed and decided in the meeting that after the exams, results should be declared within 10 days and to display on notice board and if any grievances, then to apply within 2 days and then to give re-exam. It was decided that with supplementary exam it should not be more than total 30 days. • that it was decided to start social activities for 15 credits. (50 hrs. divided in to 8 sem). 2 credits for social involvement skill and 2 credits for extra curricular activities like sports etc. • Dr.Anand Shedge expressed his reservation for involvement of Dr.S.K.Kulkarni. • that after discussion with respective VPs, HOD's & staff and in consultation with President-IPAMSB & Chairman-GB, BoS & AC were constituted as per list attached including the list received after regular follow up with University of Mumbai, vide letter dated 5.7.2019 nominating 3 name/s on Academic Council, viz. Prof. 	
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Handwritten signatures

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		<p>P.R. Vavia, Prof. Purnima Amin & Dr. Girish Mahajan whose tenure would be of 3 years from the date of nomination.</p> <ul style="list-style-type: none"> that college has received letter from UGC nominating Prof.S.K.Jain on the governing Body whose term would be 3 years, so need to send him thanks letter accordingly. <p>Members appreciated and ratified the action taken.</p>	
284.04	To approve the fees of UG, PG & PhD for the academic year 2019-20.	Dr.Krishnappriya presented the proposed fees and members deliberated on it. Dr.Anand Shedge suggested to get it approved from independent committee constituted of Principal, Accounts Personnel's, Auditor, External expert with justification on every expenses and then to adopt it. Dr.Anuradha Majumdar supported the same.	
284.05	To review & adopt the recommendations mentioned in the minutes of Local Managing Committee meeting (LMC) held on 5.3.2019.	Members appreciated the efforts and suggestions made in LMC.	
284.06	Any other matter with the permission of the Chair.	<p>Mr.Nitin Maniar & Dr. Krishnapriya briefed about following activities:</p> <ul style="list-style-type: none"> MoU is signed between IPA-MSB & SOTAX for using 400 sq. Ft space in NFRT facility for professional & technical collaboration for the purpose of research and providing application services to pharma industry, regulatory bodies, pharmacy college etc. To fulfill conditions of NFRT for testing and industry's need, NFRT area is included into MKR license premise under the guidance of Mr.Sahebrao Salunkhe and plan got approved from FDA. Now, MKR analyst and infrastructures can be used for same. Considering IPAMSB as parent association of BCP, MKR, ACE etc., IPAMSB has applied for DSIR certificate. Mr.Nitin 	

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		<p>Maniar & Dr.Krishnapriya visited the DSIR office at New Delhi. It was briefed by DSIR that once we receive IPAMSB's DSIR, need to surrender RSBCP DSIR registration. They also visited DST, UGC, and MHRD-RUSA office also during said visit which was fruitful and rapport building.</p> <ul style="list-style-type: none"> • IPAMSB has received the IEC code in its name in addition to RSBCP IEC code. • Meeting conducted with Teaching & Non -Teaching staff on 3rd July 2019 to brief about autonomy as well its obligations and preparedness etc. • Dr. E.C. Coutinho & Dr. Krishna Iyer made rules as per autonomy which will be passed in BoS, followed by in Academic Council and then in Governing Body meeting which will be held in Aug 2019. • It was decided that Principal, both Vice Principal along with Mr. B.G. Kawde to meet DTE office to follow up all the pending issues including probation that is due to clarification expected from Mantralaya. It was also discussed about proper follow up for the probation period approval of staff. • It was decided to give all the related correspondence (including follow up) to concern staff so if required they can also follow up at their level. <p>Mr. Nitin Maniar briefed about following activities:</p> <ol style="list-style-type: none"> a. FDR's which got matured are reinvested on monthly interest basis instead of cumulative to meet the day- to-day expenses. b. Visited District Collector to request for relieving Dr. E.C. Coutinho & Dr. Krishna Iyer from election duties. c. Need to make various policies which Principal can initiate 	<p>Mr. B.G. Kawade</p> <p>Dr. Krishnapriya & Mr. B.G. Kawade</p>
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	the same with the help of Vice Principal/s and clerical help from Ms. Anitha Lalwani.	Dr. Krishnapriya
	d. To negotiate with Plagiarism software for library and get it installed at earliest.	Dr. Krishnapriya
	e. Discussion is going on with M/s. APTAR by Dr.Mala Menon for pilot plant.	Dr. Mala Menon
	f. Very shortly we are going to finalize the MOU with Nutrivalife Sciences.	
	g. Need to start various courses for revenue generation.	
	h. To appoint mentors at earliest for other departments like Pharm Analysis.	
	i. IPA Student Life Membership fee (SLM) to be collected in first year only and counselling to be done of the students and to brief them about the facilities after the membership.	
	j. Alumni fee to be collected in the first year along with the form to be filled by every student.	
	k. Considering entire building, its life, infrastructure and facility made therein, insurance policy taken of Rs.35 Cr. includes burglary, earthquake/natural calamity, fire etc. along with cash in transit	
	l. Refund from I-Tax received for IPA-MSB for A.Y.2018-19 of Rs. 11,84,230/- and also for RSBCP Rs. 2,97,330/- for the A.Y 2018-19 BCP A.Y. 2013-14 & 2014-15, reply was submitted by auditors to the income tax dept'	
	m. 70% of invested amount in solar is recovered due to good yield of power generated as it's properly maintained.	
	n. Appointing Mr.Suhas Yewale as Sr. Techno-commercial Consultant for business development of MKR-NFRT with	

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		<p>an understanding of slab wise professional fees for the business brought by him.</p> <p>o. To advertise for adhoc faculty in Chemistry & Pharmacology dept' as Dr.Anand Chintakrindi & Dr.Mahesh Borker have resigned for better prospects.</p> <p>p. Dr. H.P. Tipnis endowment 3rd lecture would be held on 6.7.2019 at BCP.</p> <p>q. Need to follow up DTE for pending grant of Rs.1.50 cr.</p> <p>r. Extension of MoU with Anatek w.e.f. April 2018 and also recovering pending electricity charges.</p> <p>s. Structural work completed as per the recommendations made in structural audit report given by structural engineer Mr. Madhav Chikodi and members can see the file which is kept in meeting.</p> <p>t. As per the information received from FDA commissioner good food habits to be developed and to instruct canteen contractor to provide the same.</p> <p>u. Purchased 6 new split ACs which have been installed in class room no. 001 & 002 ground floor, so now all class rooms of college is AC.</p> <p>v. Inside structural work done in pharmacology lab.</p>	
		Meeting ended with a vote of thanks to the Chair.	



Dr. Krishnapriya Mohanraj
I/C Principal/Secretary



Mr. Nitin Maniar
Chairman, Governing Body